

# Accessing MyMediasite Inside of Canvas

PLEASE NOTE: This tutorial **requires** previous installation of the Mediasite App in Canvas.

A new function of the Mediasite App in Canvas is the ability to access your MyMediasite account inside of Canvas. You will no longer need to run MyMediasite in a separate tab or window to make edits to your videos in MyMediasite.

Here is an example of what that looks like:

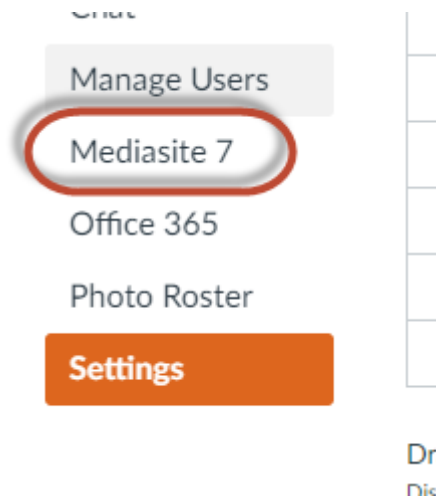
The screenshot shows the Canvas LMS interface. On the left is a navigation menu with the University of Florida logo and various tools. The main area is titled 'Sandbox Telg > Sandbox Telg' and features a 'My Presentations' section for user Brandon. The 'My Presentations' section includes a list of video presentations with details such as title, date, owner, and tags. The presentations listed are:

- Climate Projections for Florida (Oct 6, 2013 3:30 PM, Owner: Brandon)
- ACFR and UF EM Training / 2 Cases (Nov 1, 2013 12:44 PM, Owner: Brandon)
- ACFR and UFEM Fellowship Training at Junk Yard 09162013 (Nov 4, 2013 9:49 AM, Owner: Brandon)
- UF EM EMS Fellowship and ACFR Presentation (Nov 4, 2013 10:27 AM, Owner: Brandon)

## Setting it up in four easy steps:

The screenshot shows the Canvas course settings page for 'Sandbox Telg'. The 'Navigation' tab is selected. The page is divided into three main sections: a left sidebar with navigation options, a central 'Active' list of navigation items, and a right sidebar with user statistics. Step 1 points to the 'Settings' link in the left sidebar. Step 2 points to the 'Navigation' tab at the top. Step 3 points to the 'Mediasite 7' item in the 'Inactive' list, which is circled in red. Step 4 points to the 'Save' button at the bottom. The 'Active' list contains items like Home, Announcements, Assignments, Discussions, Grades, People, Pages, Files, Syllabus, Outcomes, Quizzes, Modules, Conferences, Collaborations, Attendance, Chat, Manage Users, Office 365, and Photo Roster. The 'Inactive' list contains items like Mediasite 7, MyLab and Mastering, LockDown Browser, Course Reserves, GatorRater, SCORM, Multi-Tool, McGraw-Hill Connect, iClicker registration, UDOIT, Prulu, ProctorU, Pearson Revel, Cengage, Bookshelf, Zoom, Library Research, and UF LEAD.

1. Within your Canvas course, click on the **Settings** navigation option
2. Click the **Navigation** tab at the top of the page
3. Locate the **Mediasite 7** navigation option. It will be in the “inactive” list. **Click and Drag it into the “Active” list above.**
4. Click **Save**



The Mediasite 7 App should now be located on the lefthand navigation of your Canvas course. Click on it and MyMediasite will open inside of Canvas, like in the first page of this PDF.

If you have any questions, please contact Video & Collaboration Services at [video@ufl.edu](mailto:video@ufl.edu) or 392-4357.