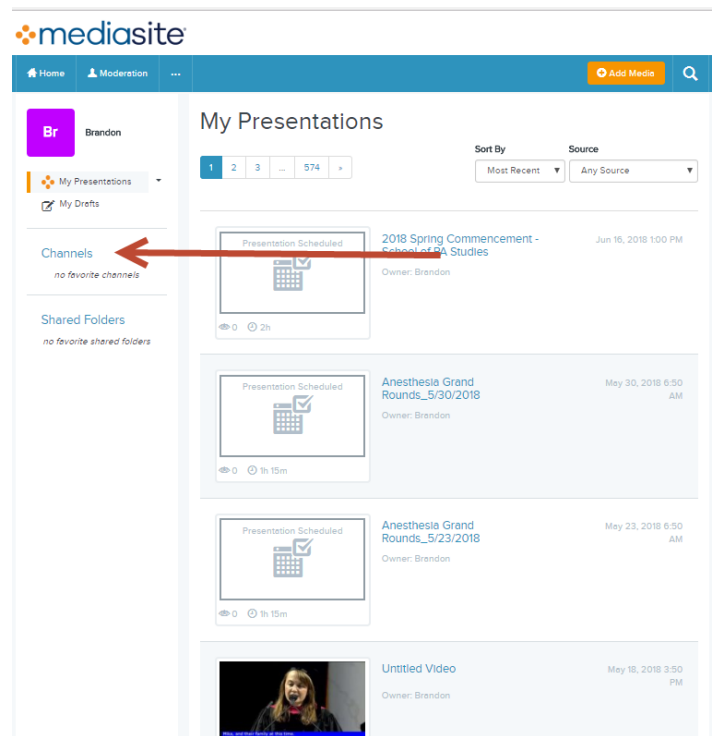


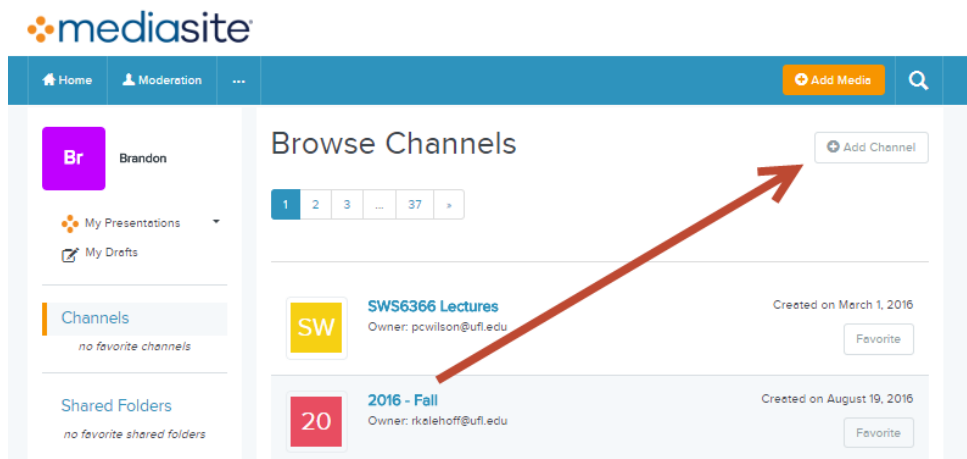
Creating Channels In MyMediasite

Every MyMediasite user has the ability to create as many Channels as they'd like.

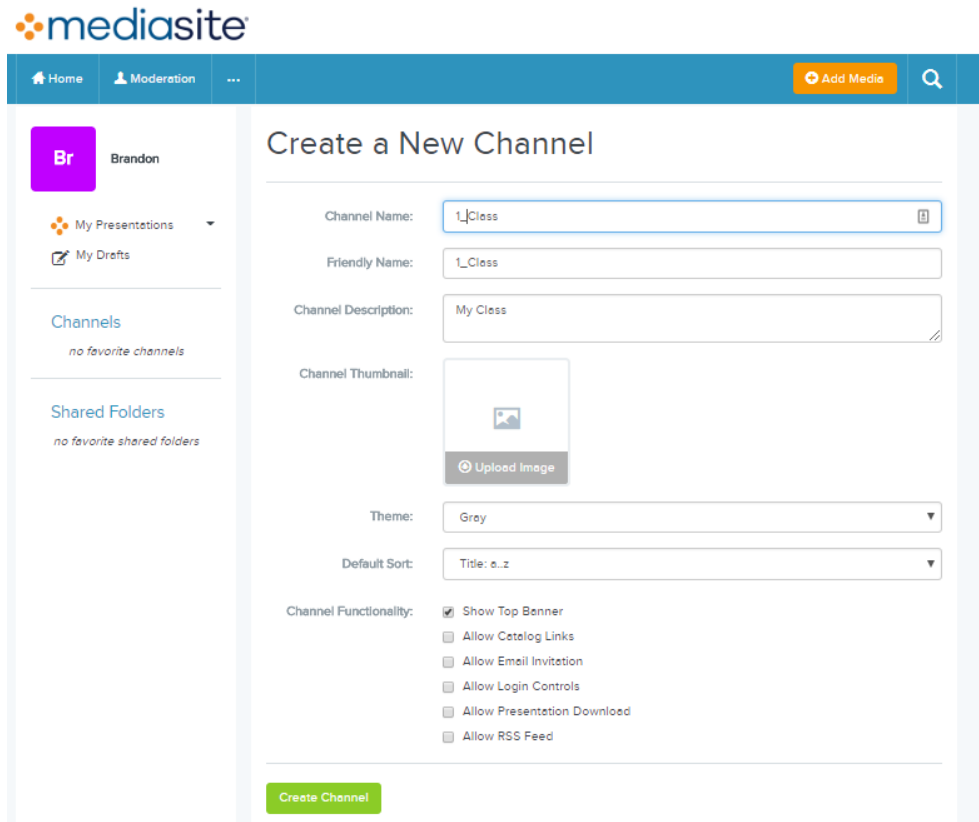
Channels allow users to easily create Catalogs of their videos and are ideally suited for being created for each class that a user might teach. This will show you how to create a Channel:



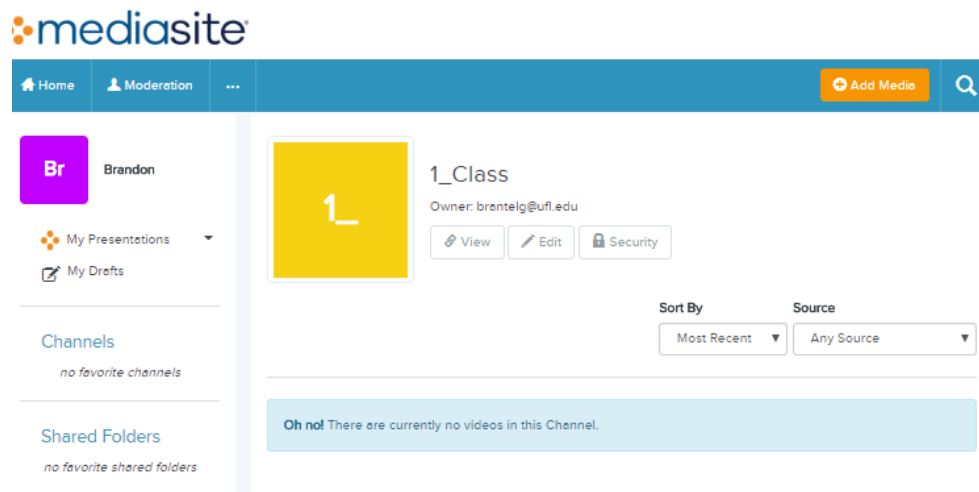
Inside of MyMediasite, click the word **Channels**



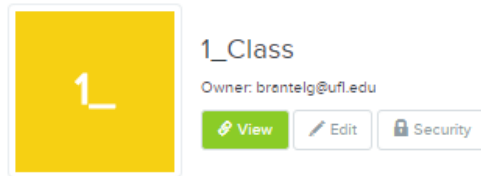
You will be taken to a list of all Channels that you have access to. Click the **Add Channel** button to create a new Channel.



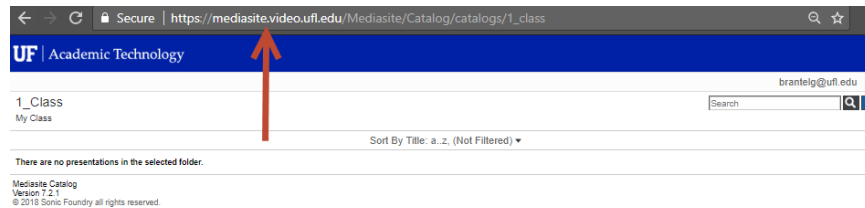
You are taken to a menu that allows you to create a Title and Description for your Channel. You can add a Thumbnail if you'd like but it only shows up inside of MyMediasite for you to see. Your students will not see the thumbnail. Click **Create Channel** when you've named it.



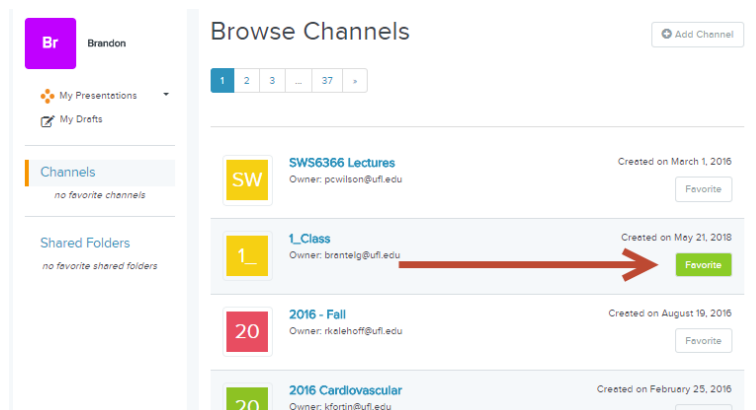
Your Channel has been created. You can start add Presentations to it by clicking the **Add Media** button at the top of the page.



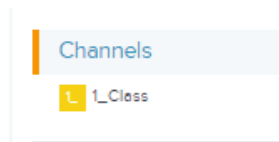
To provide students with the link to all of the videos in your Channel, click the **View** button highlighted above.



A catalog containing all of the presentations in your Channel will open in a new tab. Copy the URL and provide that your students.



If you are looking at the list of all Channels (by clicking on the Channels link on the left-hand side of the page), you are able to add your catalog to the left-hand navigation for easier access in the future. Simply click the **Favorite** button, and it will appear underneath the word Channels in the left-hand navigation:



If you have any questions, please contact Video & Collaboration Services at video@ufl.edu or 392-4357.