Inside MyMediasite, navigate to a Presentation and then click the **Edit Video** link.

This will pop open the Mediasite Editor. If your presentation has Slides, you will see slides in the right window that reads **mediasite** in this picture.
The Mediasite Editor allows you to set your In & Out points of your video and/or cut clips out of your video. It does not allow you to insert new content or rearrange clips in your video. You will need to use a third party editing software to do that.

To set your In and Out points, click and drag the Arrow next to the word Start and End. The greyed out portion will be deleted when we commit changes (see below for how to commit changes).

If you click and drag the small circle indicated in the above image, you can fade in or out your video.

To cut something out of the middle of the presentation, click and drag on the timeline and then select the Cut Time button.
The video will then appear greyed out with the word Cut over it. You can fade in and out the cut by dragging the circles as indicated above.

Once you’ve made all of your changes, click the **Commit** button at the top of the page.

Select **Commit to Current**.
It will ask you if you’re sure. Click **Commit**

It will typically take some time to commit changes. You can look at the progress of the commit by clicking the **Commit Jobs** button at the top right of the page. A progress bar will appear. When it reaches the end, the changes should appear when you watch the presentation.

If you have any questions, please contact Video & Collaboration Services at video@ufl.edu or 392-4357.